DersBilgiFormu / Course Information Sheet

DersKodu / Course Code İNG 202	DersAdı / Course Name Academic Writing Skills		Kredi /Credit 3	AKTS /ECTS 3

Önkoşul / Pre-requisite: İNG 201

DersDili / Language: English	DersTürü /Course Type: Compulsory	ÖğretimOrtamı / Mode of Instruction: Face to face		

HaftalıkDersSaati / Weekly Hours	SınıfSaati / Class Hours	Laboratuvar / Laboratory	Uygulama / Practicum	ÖğrenimOturumlaru / Learning Sessions			
				PÇ / PS	P / C	D / R	Ö / T
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ÖğrenimÇıktıları / Learning Outcomes	After the completion of this course, the student will be able to: ►write their personal details (name, surname, marital status, job, country, phone number, foreign language, qualifications, address, email in the information forms. ►make sentences by using the simple sentence structure. ►make sentences by using the linking words- and/ but/ because/so. ►learn the required rules that have to be obeyed during the paragraph writing. ►write the topic sentence in the paragraph avoiding the unnecessary details. ►write the supporting sentences in the way that they do not spoil the paragraph unity. ► summarize the topic in the concluding sentence. ►make plans for the writing paragraph. ►write a biography, a CV, an email and formal letter.
DersTanımı / Course Description	İNG 202 course is a course designed for the students in the Turkish departments to bring in the writing skills that would be necessary in their academic life. During the course, the students will learn how to make sentences at the basic level, combine the different events with different linking words, and explain them in a paragraph. The expressions that the students will make will not include complex language structures or interpretations, and they will study at the basic level in the areas of writing a biography, story, CV, formal email, filling in a form and narrate the events in a paragraph.
DersinAmaçları / Course Objectives	The course aims to ► teach the students to write their personal details in the information form. ►teach the students to make a sentence using a simple sentence structure and lilnkikng words.►enable the students to write a paragraph by making plans about the paragraph (Introduction/ Body/ Conclusion). ► teach the students how to write a biography, CV, email and formal letter.
KullanılanMateryaller / Textbooks and/or References	1 Materialas compiled by Faculty of English Programme Unit 2 https://youtu.be/hQ1OwYu4GsY?t=9 https://youtu.be/DPQsoc3jZvc?t=11 https://youtu.be/DPQsoc3jZvc?t=11 https://youtu.be/1Z1Q8fAOclw?t=45 1.https://youtu.be/EEkVH9Z4dIU?t=18 2.https://youtu.be/odmjqkDC_RY?t=58 1.https://youtu.be/E97GlX_iPx0?t=50 2.https://youtu.be/uE74-8YAV9E?t=17 1https://youtu.be/4IunyknxyTU?t=71 2.https://youtu.be/HrT7dTcAGAQ?t=51 3.https://youtu.be/0 https://www.youtube.com/watch?v=fnz4G8B9Hmc
Dersİçeriği / Course Content	1-Filling in a form- Name/Surname, date of birth/age, marital status, nationality, passport or identity card number, address, email address, telephone number, occupation, qualifications, languages 2- Sentence writing- What is a sentence ?/Subjects & verbs /End-of-sentence punctuation/Basic sentence pattern with the verb 'to be'/ Sentence formation 3-Sentence writing- Joining sentences using and/but 4-Sentence writing- Joining sentences using because/so 5- Paragraph writing- What is a paragraph? 6-Paragraph writing- Limiting the topic 7- Paragraph writing- supporting sentences/ unity 8- Paragraph writing- concluding sentences 9- Paragraph writing- outlining/ writing a complete paragraph 10-Outlining 11- Writing a biography 12-CV Writing 13-Writing a formal e mail/ formal letter