NEAR EAST UNIVERSITY
CENTER FOR EXCELLENCE IN EDUCATION
COMMON COURSES COORDINATION UNIT
COURSE SYLLABUS

Course Code GEC351	Course Title 21st Century Skills	Class (All 1st year undergraduate and associate degree students	Credits 0	ECTS 2	Weekly Course Schedule
Prerequisite: None					

Language of Instruction: Turkish / English	Course Type: Compulsory general asynchronous common course	Academic Year: 2025–2026	Semester: Fall / Spring

Weekly Course Hours	Class Hour	Laboratory	Application	Learning Sessions			
				PÇ	BP	D	Ö
	-	-	-	-	-	-	-

Course Coordinator: Dr. Sıla Gürler
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Website: https://odk.neu.edu.tr

Learning Outcomes	**Module 1: Developing Basic Thinking and Learning Skills** • Defines the concepts of critical thinking. • Defines the concepts of creative thinking. • Identifies basic concepts used in the problem-solving process. • Defines key concepts related to lifelong learning. • Explains the stages of problem-solving with examples. • Describes key characteristics of creative thinking skills. • Explains fundamental principles of lifelong learning approaches. • Applies logical reasoning to real-life problems. • Plans activities that support lifelong learning using effective learning strategies. • Analyzes relationships between elements that constitute basic thinking skills. • Creates an original report by evaluating philosophical thinking methods. **Module 2: Developing Communication and Collaboration Skills** • Defines key concepts related to effective communication. • Defines key concepts of collaboration. • Defines basic concepts of intercultural communication. • Explains key differences among components of communication in different cultures. • Emphasizes the importance of effective communication in collaboration. • Ensures team harmony using proper communication techniques in group work. • Resolves issues in intercultural interactions using appropriate communication strategies. • Analyzes communication problems within a team project. • Proposes solutions for communication problems in teamwork. • Evaluates the process of group collaboration.

- Develops innovative communication strategies to support diversity management.
- Develops strategies to enhance effective communication in teamwork.
- Develops strategies to strengthen collaboration in team settings.

Module 3: Developing Digital Literacy and Media Competencies

- Defines key concepts of digital literacy.
- Defines key concepts related to media competencies.
- Identifies concepts related to information management.
- Defines basic statistical terms.
- Explains the purposes of using digital media tools.
- Explains how to interpret statistical data.
- Collects information effectively by using digital tools and media platforms.
- Analyzes the reliability of digital content.
- Evaluates the credibility of media sources.
- Assesses the quality of different digital resources.
- Creates original content using digital media tools.
- Produces unique media content.
- Designs data-driven projects using statistical thinking.
- Explains the fundamental elements of cybersecurity.

Module 4: Ethics and Philosophical Reflections – Self-Management and Cognitive Flexibility

- Defines key concepts related to cognitive flexibility.
- Defines key concepts related to self-management.
- Defines key concepts related to time management strategies.
- Explains individual and environmental factors in the adaptation process.
- Explains the components of emotional intelligence.
- Explains the impact of effective time use on personal productivity.
- Applies flexibility strategies through a real-life example.
- Observes their emotional responses and links them to a daily situation.
- Applies prioritization techniques in their personal study schedule.
- Compares and analyzes examples of resilience in different situations.
- Analyzes their strengths and areas for growth and creates a report on emotional awareness.
- Evaluates how individuals adapt to stress and change from an ethical perspective.
- Assesses the appropriateness and effectiveness of time management strategies in personal planning.
- Evaluates the impact of personality profiles and emotional intelligence on success through case examples.
- Develops a personal adaptation strategy that can be used in stressful situations.
- Proposes an empathy-based communication strategy for group work.
- Prepares a time management plan that includes academic, social, and personal goals.

	Module 5: Understanding Social Responsibility and Global Citizenship • Defines the basic concepts of social responsibility. • Defines the basic concepts of global citizenship. • Explains the impact of sustainability and environmental awareness on society. • Applies ethical leadership principles in daily social relationships. • Analyzes the relationship between global issues such as climate change and inequality with social responsibility. • Evaluates different social responsibility projects in terms of sustainability. • Designs an original social responsibility project to create universal awareness. **Module 6: Acquiring Practical Life Skills** • Defines key concepts used in the entrepreneurship process. • Defines terms related to financial literacy. • Explains the impact of healthy living habits on personal quality of life. • Explains how narrative structure is built in a story with examples. • Applies project management steps by creating a simple project plan. • Practices personal budgeting by recording daily expenses. • Analyzes the elements necessary for an effective presentation. • Analyzes an entrepreneurial idea in terms of target audience, resources, and risks. • Evaluates different savings methods. • Designs a business plan by developing an original entrepreneurial idea. • Designs a creative story themed around healthy livi
Course Description	The "21st Century Skills" course aims to develop students' fundamental thinking skills such as critical, creative, and philosophical thinking, problem-solving, lifelong learning, and effective learning strategies. Additionally, it equips them with social skills including effective communication, teamwork, intercultural interaction, and diversity management. The course supports students in becoming competent and conscious individuals in the digital environment through digital literacy, media awareness, information management, and basic statistical knowledge. Self-awareness, emotional intelligence, flexibility, and time management promote individual development, while sustainability, ethical leadership, and global citizenship cultivate social responsibility awareness. Finally, the course aims to provide students with practical competencies for real-life application by equipping them with applied life skills such as entrepreneurship, financial literacy, stress management, and creative presentation skills.
Course Objectives	The objective of this course is to ensure that students acquire the knowledge, skills, and attitudes required to become active and successful individuals in their academic, professional, and personal lives in the 21st century through a multidimensional approach. Specifically, the course aims to help students: • Develop critical, creative, philosophical, and logical thinking skills • Gain lifelong learning habits and apply effective learning strategies • Achieve proficiency in oral and written communication, teamwork, collaboration, and intercultural interaction • Acquire modern skills such as digital literacy, media awareness, information management, and statistical thinking • Improve self-awareness, flexibility, emotional intelligence, and time management • Develop a social responsibility perspective grounded in ethical responsibility, sustainability, and global citizenship • Actively utilize applied life skills such as entrepreneurship, project management, financial literacy, and stress management

Textbooks and/or References	1	Arslan, A. (2021). *Felsefeye Giriş*. Serbest Akademi.
	2	Aydın, H. (2010). Sokrates'in felsefesi ışığında Sokratik yönteme analitik bir yaklaşım. *Sinop Üniversitesi Eğitim Fakültesi Dergisi*, 364–384.
	3	Aydoğan, Y., Özyürek, A., & Gültekin Akduman, G. (2014). *Öğrenme ve öğretme teknikleri*. Ankara: Vize Yayıncılık.
	4	Büyükalan Filiz, S. (2011). *Öğrenme Öğretme Kuram ve Yaklaşımları*. Pegem Akademi.
	5	Çüçen, K. (2004). *Klasik Mantık*. Asa Kitabevi. İstanbul
	6	Demirel, Ö. (2005). Eğitimde Yeni Yönelimler. *Pegem Akademi Düşünce Dergisi, 8*.
	7	Ekici, G. (2014). *Etkinlik Örnekleriyle Güncel Öğrenme-Öğretme Yaklaşımları-I*. Pegem Akademi.
	8	Emiroğlu, İ. (2004). *Klasik Mantığa Giriş*. Ankara: Elis Yayınları.
	9	Erden, M. & Akman, Y. (1995). *Eğitim Psikolojisi: Gelişim-Öğrenme-Öğretme* (2. Baskı). Ankara: Arkadaş Yayınevi.
	10	Fer, S. (2011). *Öğrenme Öğretme Kuram ve Yaklaşımları*. Ankara: Anı Yayıncılık.
	11	Küçükahmet, L. (2010). *Eğitim Bilimine Giriş*. Ankara: Nobel Yayın Dağıtım.
	12	Senemoğlu, N. (1997). *Gelişim Öğrenme ve Öğretim: Kuramdan Uygulamaya*. Ankara
	13	Topses. G. (2006). *Gelişim ve Öğrenme Psikolojisi*. Ankara: Nobel Yayın Dağıtım.
	14	Türkçapar, M. H., & Sargın, A. E. (2012). Bir teknik sokratik sorgulama-yönlendirilmiş keşif. Bilişsel Davranışçı Psikoterapi
	15	Yıldızlar, M. (2013). *Öğretim İlke ve Yöntemleri*. Ankara: Pegem Akademi.
	16	Asna, A. (2020). *Küreselleşme ve Kültürlerarası İletişim*. Ankara: Pegem Akademi.
	17	Aydın, M. (2021). *Yönetimde Etik ve Sosyal Sorumluluk* (6. baskı). İstanbul Üniversitesi Yayınları.
	18	Eren, E. (2022). *Örgütsel Davranış ve Yönetim Psikolojisi* (17. baskı). Beta Yayınları.
	19	Erdem, R. (2019*). Çeşitlilik Yönetimi: Teori ve Uygulama*. Siyasal Kitabevi.
	20	Gürüz, D., & Eğinli, A. T. (2021). *İletişim Becerileri* (9. baskı). Ankara: Nobel Yayıncılık.
	21	Bostancı, M. (2019). *Medya Okuryazarlığı*. Ankara: Nobel Yayınevi.
	22	Bayrakçı, S. (2022). *Dijital Okuryazarlık Kavramlar, Modeller ve Ölçüm*. Çizgi Yayınları.
	23	Dağ, P., & Geleceği, G. (2020). Veri Gazeteciliği. Sivil toplum kuruluşları icin hak temelli gazetecilik kılavuzu, 127-155.
	24	Dilmen, N. E., Şahoğlu, C. T., Sandalcı, E., Tokgöz, H., Gezik, Z., Şahin, A., Uyanık, G., & Gülleb, O. (2022). *Sosyal medya ve algoritmalar*. Kriter Basım Yayıncılık.
	25	Ergüney, M. (Ed.). (2023). *Dijital Çağda Okuryazarlık*. Ankara: Nobel Yayınevi.
	26	Bacalja, A., Aguilera, E., & Castrillón-Ángel, E. F. (2021). Critical digital literacy. In The handbook of critical literacies (pp. 373-380). Routledge.
	27	Bennett, P., McDougall, J., & Potter, J. (2020). *The uses of media literacy*. London: Routledge.
	28	Bounegru, L., & Gray, J. (2021). *The data journalism handbook: Towards a critical data practice* (p. 415). Amsterdam University Press.
	29	Fastrez, P., & Landry, N. (2023). *Media literacy and media education research methods*. Routledge eBooks.
	30	Meeuwisse, R. (2017). *Cybersecurity for beginners*. Cyber Simplicity Ltd.
	31	Wempen, F. (2014). *Digital literacy for dummies*. John Wiley & Sons.
	32	Bacalja, A., Aguilera, E., & Castrillón-Ángel, E. F. (2021). Critical digital literacy. In The handbook of critical literacies (pp. 373-380). Routledge.
	33	Bennett, P., McDougall, J., & Potter, J. (2020). *The uses of media literacy*. London: Routledge.
	34	Brown, B. (2017). Braving the Wilderness: Reese's Book Club: The Quest for True Belonging and the Courage to Stand Alone. Random House.
	35	Pigliucci, M. (2022). *Prosochê as Stoic mindfulness*. In Routledge Handbook on the Philosophy of Meditation (pp. 371-382). Routledge.
	36	Zahariades, D. (2025). *Mental Toughness Handbook*. Aaron Daniel Haakenson.
	37	Arı, S. (2023). Yaratıcı Düşünme Süreçlerinde Duygusal Zeka, Öz Farkındalık Ve İçsel Motivasyonun Yeri. *İnönü Üniversitesi Kültür ve Sanat Dergisi, 9*(2), 30-42.
	38	Goleman, D. (1998). *Duygusal zeka*. İstanbul: Varlık.
	39	Goleman, D. (2019). *Duygusal zekâ ve liderlik*. Optimist Yayın Grubu.
	40	Tolle, E. (2001). Şimdi'nin Gücü Uygulama Kitabı. çev. Semra Ayan-başı. İstanbul: Akaşa Yayınları.
	41	Akar, D. (2022). Sonsuz Dikkat Dağınıklığı: Gündelik Yaşamda Sosyal Medyaya Odaklanmak. *Kültür ve İletişim, 25*(50), 545-553.
	42	Bird, P. (2011). Herkes için zaman yönetimi. Optimist Yayın Grubu**.**
	43	Karaaslan, S. (2023). Sosyal Medyanın Gündelik Varoluşa Etkisine Dair Eleştirel Bir Analiz: Sonsuz Dikkat Dağınıklığı. *Galatasaray Üniversitesi İletişim Dergisi*, (39), 167-177.
	44	Oğuzhan, T. (2016). *Zaman Yönetimi*. Türkiye Alim Kitapları.
	45	Ulaş, A.H., & Köçeri, K. (2024). *İrade Terbiyesi*. Foliant Yayınları.
	46	Dhiman, S. (Ed.). (2023). *Sustainable development and environmental stewardship: Global initiatives towards engaged sustainability*. Springer.

	47	Hajj-Hassan, M., Chaker, R., & Cederqvist, A.-M. (2024). Environmental education: A systematic review on the use of digital tools for fostering sustainability awareness. *Sustainability, 16*(9), 3733. https://doi.org/10.3390/su16093733
	48	Küçükyörük, G., & Kurtuldu, G. (2022). Sürdürülebilir pazarlamanın sürdürülebilir tüketim üzerindeki etkisinde çevre bilincinin aracılık rolü. *Trakya Üniversitesi İİBF Dergisi*, 11(2), 141–162. https://doi.org/10.47934/tife.11.02.04
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	51	Hajj-Hassan, M., Chaker, R., & Cederqvist, A.-M. (2024). Environmental education: A systematic review on the use of digital tools for fostering sustainability awareness**.** *Sustainability, 16*(9), 3733. https://doi.org/10.3390/su16093733
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	54	Aydın, A. (2023). *Göç ekseninde sosyal uyum ve aktif vatandaşlık*. Pegem Akademi Yayıncılık.
	55	Mardon, A., Harline, J., & Harline, S. (2023). *Active Citizenship: Embracing Civic Responsibility and Duty*. Golden Meteorite Press.
	56	Chancel, L. (2020). *Unsustainable inequalities: Social justice and the environment*. Belknap Press / Harvard University Press.
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	59	Kuratko, D. F. (2005). The emergence of entrepreneurship education: Development, trends, and challenges. *Entrepreneurship Theory and Practice, 29*(5), 577–597. https://doi.org/10.1111/j.1540-6520.2005.00099.x
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	61	European Commission. (2023, May 10). Entrepreneurship and SMEs. https://ec.europa.eu/growth/smes/entrepreneurship_en
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	64	Türkiye Bankalar Birliği. (2022). Finansal okuryazarlık rehberi. https://www.tbb.org.tr
	65	The World Bank. (2013). Global financial capability survey: Measuring financial literacy and capability around the world. https://www.worldbank.org
	66	Finansal Okuryazarlık ve Erişim Derneği (FODER). (2025). Finansal okuryazarlık hakkında. https://www.fo-der.org/dernegimiz/
	67	Kabat-Zinn, J. (2003). Mindfulness-based interventions in context: Past, present, and future. *Clinical Psychology: Science and Practice, 10*(2), 144–156.
	68	Brown, K.W., & Ryan, R.M. (2003). The benefits of being present: Mindfulness and its role in psychological well-being. *Journal of Personality and Social Psychology, 84*(4), 822–848.

Course Content	**Basic thinking and learning skills.** Critical thinking concepts. Creative thinking concepts Define the basic concepts used in the problem solving process Basic principles of the lifelong learning approach Problem solving processes Basic characteristics of creative thinking skills Basic principles of the lifelong learning approachMantıksal akıl yürütme Effective learning strategies Elements that form basic thinking skills Philosophical thinking methods **Communication and cooperation skills** Basic concepts for effective communication Basic concepts of cooperation Basic concepts related to intercultural communication The basic elements that make up the communication process of different cultures The importance of effective communication in the collaboration process

Using appropriate communication techniques in group work.

Appropriate communication strategies in intercultural interactions

Communication problems experienced in a team work

Communication problems experienced in team work and solution suggestions

Intra-group collaboration process

Innovative communication strategies to support diversity management

Strategies to increase effective communication in team work

Strategies to increase collaboration in team work.

Digital literacy and media competencies

Basic concepts related to digital literacy

Basic concepts related to media competencies

Concepts of information management

Basic statistical terms

Purposes of using digital media tools

Interpretation of statistical data

Digital tools and media platforms

Reliability of digital content

Reliability of media sources

Quality of different digital sources

Digital media tools

Original media content

Cyber security

Self-Management and Cognitive Flexibility with Ethical and Philosophical Reflections

Cognitive flexibility concepts

Basic concepts related to self-management

Basic concepts related to time management strategies

Individual and environmental factors of the adaptation process

Components of emotional intelligence

Using time effectively

Prioritization techniques in individual work program

Examples of resilience shown in different situations

Individuals' adaptation approaches and ethics in the face of stress and change

Personality profiles and the effects of emotional intelligence on success

A personal coping strategy that can be used in a stressful situation.

Empathy-based communication strategies

Time management including academic, social and personal goals.

Social responsibility and global citizenship terms

Basic concepts related to social responsibility

Basic concepts related to global citizenship

The effects of sustainability and environmental awareness on society

Principles of ethical leadership

The relationship of global issues with social responsibility such as climate change and inequality concepts related to social responsibility

Basic concepts related to global citizenship

Creating universal awareness

Acquiring practical life skills

Basic concepts used in the entrepreneurship process

Terms related to financial literacy

Stages of project management

Methods to be Used in the Course: Asynchronous Educational Video Presentation with Prof. Dux, Question and Answer Technique			
HAFTA LIK DERS PLANI		**Teaching Staff**	**Reference/Source**
Modül	• **Module Title and Details**	SILA GÜRLER sila.gurler@neu.edu.tr	
1	**Basic Thinking and Learning Skills, Critical Thinking, Problem Solving and Logical Reasoning** • Basic principles of logic (propositions, inference, logical fallacies) • Evidence-based thinking and argument analysis • Problem solving cycle (real life examples) • Logical inquiry applications in daily life	TÜLAY KAYA tulay.kaya@neu.edu.tr	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15
2	• **Creative and Philosophical Thinking** • Basic philosophical questioning methods (Socratic questioning, ethical discussions) • Modern philosophical approaches and their role in innovation • Group discussions of philosophical thought examples.	TÜLAY KAYA tulay.kaya@neu.edu.tr	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15
3	**Effective Learning Strategies and Lifelong Learning** * The concept of learning to learn * Memory, attention, and learning techniques * Learning with digital tools and self-regulation skills	TÜLAY KAYA tulay.kaya@neu.edu.tr	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15
4	**Communication and Collaboration Skills – Verbal and Written Communication Skills** * Effective communication and building persuasive arguments * Presentation techniques and rhetoric * Academic writing conventions and developing coherent arguments	MUSTAFA UFUK ÇELİK mustafaufuk.celik@neu.edu.tr	16,17,18,19,20
5	**Work and Collaboration Culture** • Team dynamics and roles • Conflict management and ethical dilemmas • * Agile working methods	MUSTAFA UFUK ÇELİK mustafaufuk.celik@neu.edu.tr	16,17,18,19,20

6	**Intercultural Communication and Diversity Management** • Developing cultural intelligence and empathy • Intercultural dialogue and the approach of philosophical tolerance • * Examples of inclusive language and behavior	MUSTAFA UFUK ÇELİK mustafaufuk.celik@neu.edu.tr	16,17,18,19,20
7	**Digital Literacy and Media Competencies** **Digital Literacy and Digital Security** • Using digital tools effectively and ethically • Cybersecurity awareness • Awareness of digital footprint and personal data	OSHAN ULUŞAN oshan.ulusan@neu.edu.tr	21,22,23,24,25,26,27,28,29,30,31,32,33
8	**Information Management, Media Literacy, and Statistical Thinking** • Ways to access accurate information • Basic statistical concepts (mean, median, mode, variance) • Skills in reading and interpreting graphs • * Examples of fact-checking, misleading statistics, and visual manipulation	OSHAN ULUŞAN oshan.ulusan@neu.edu.tr	21,22,23,24,25,26,27,28,29,30,31,32,33
9	**Basic Coding and Digital Tools** • Basic algorithmic thinking • Block-based programming • Introduction to digital collaboration tools • * Cybersecurity	OSHAN ULUŞAN oshan.ulusan@neu.edu.tr	21,22,23,24,25,26,27,28,29,30,31,32,33
10	**Self-Management and Cognitive Flexibility with Ethical and Philosophical Reflections, Adaptability, and Resilience** • Strategies for coping with change • Developing psychological resilience • * Philosophical approaches: Stoicism, existential psychology perspective	BADE YAYA bade.yaya@neu.edu.tr	38,39,40,41,42
11	**Self-Awareness and Emotional Intelligence** • Awareness and management of emotions • Developing empathy • * Discovering one's strengths and weaknesses	BADE YAYA bade.yaya@neu.edu.tr	43,44,45,46

12	**Time Management and Prioritization** • Time planning techniques (Eisenhower matrix, Pomodoro) • Goal setting and prioritization • * Managing digital distractions	BADE YAYA bade.yaya@neu.edu.tr	43,44,45,46
13	**Social Responsibility and Global Citizenship** **Sustainability and Environmental Awareness** • Sustainable Development Goals (SDGs) • Sustainable behaviors in daily life • Environmental ethics and responsible citizenship **Ethical Leadership and Social Responsibility** • Ethical theories (deontology, utilitarianism, virtue ethics, etc.) • Ethical dilemmas and decision making • Sensitivity to social issues and philosophical ethical debates **Global Issues and Active Citizenship** • Key topics such as global inequality, climate change, migration, etc. • Examples of active citizenship • * Participatory democracy and volunteering	AŞKIN KİRAZ askin.kiraz@neu.edu.tr	47,48,49,50,51,52,53,54,55,56,57,58
14	**Applied Life Skills** **Entrepreneurship and Project Management** • Basic entrepreneurship concepts • Developing business ideas and risk analysis • Project management tools **Financial Literacy** • Budgeting, spending, and saving management • Basic investment instruments and risk-return relationship • Supporting financial decisions with statistical analysis **Healthy Living and Stress Management** • Healthy lifestyle habits • Stress symptoms and coping methods • Mindfulness and breathing exercises **Creative Presentation and Storytelling**	TURGUT TÜRKSOY turgut.tursoy@neu.edu.tr	59,60,61,62,63,64,65,66,67,68,69

- * Storytelling techniques

Assessment Breakdown:				Evaluation out of 20 points	Reference/ Source
	Modul	Assessment and Evaluation Methods			
	1	Basic Thinking and Learning Skills	Multiple Choice Test	20	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15
	2	Communication and Collaboration Skills	Multiple Choice Test	20	16,17,18,19,20
	3	Digital Literacy and Media Competencies	Multiple Choice Test	20	21,22,23,24,25,26,27,28,29,30,31,32,33
	4	Management and Cognitive Flexibility with Ethical and Philosophical Reflections	Since affective behaviors are more prominent in this module, they have not been included in the grading. An assessment scale can be applied in this regard, and the average scores obtained by students in this section can be considered for interpretation. However, these scores cannot be included in the official grading.	-	34,35,36,37,38,39,40,41,42,43,44,45,46
	5	Social Responsibility and Global Citizenship	Multiple Choice Test	20	47,48,49,50,51,52,53,47,48,49,50,51,52,53,54,55,56,57,58
	6	Applied Life Skills	Multiple Choice Test	20	59,60,61,62,63,64,65,66,67,68,69

Learning Program					
Learning Program			**Educational Tool**	**Amount**	**Student Work Load (Hours)**
Educational Tool	**Amount**	**Student Work Load (Hours)**			
Pre-Class Preparation	14	14*1=14			
1.Modül Multiple Choice Exam	1	1*6=6			
2. Modül Multiple Choice Exam	1	1*6=6			
3.Modül Multiple Choice Exam	1	1*6=6			
5.Modül Multiple Choice Exam	1	1*6=6			
6. Modül Multiple Choice Exam	1	1*6=6			
Exam Preparation	1	1*16=16			
			Total	60/30	
		Recommended ECTS Credit (Total Hours / 30):	**2**		